

The Deaf Smith County Hospital District Board of Directors met in a regular monthly meeting on Thursday March 28, 2024 at 5:30 pm in the Board Room of Hereford Regional Medical Center.

**Directors present:** Tanner Black, Kevin Bunch, Tim Laws, Chris Woodard, and Uriel Villa

**Other attendees:** Candice Smith, CEO; Paul Gafford, CFO; Kristin Delossantos, Interim CNO; Jodi Jordan, Admin Asst.; Dr. Trevor Rohm, Medical Director.

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**1. Call to Order, Pledge, and Invocation**

Kevin Bunch, Chairman, called the meeting to order at 5:30 p.m. Mr. Bunch led the Pledge of Allegiance and Mr. Villa offered the invitation.

**2. Public Comment**

No public comments.

**3. Approval of Minutes**

Mr. Black made a motion to approve the February 22, 2024 board minutes. Motion was seconded by Mr. Woodard. Motion carried.

**4. Chief Financial Officers Report**

**Review and approve financial statements and statistical reports for period ending February 29, 2024.**

Mr. Gafford presented February's financial information. The financial package included statistical data, balance sheets, and statements of revenue and expense with prior year comparisons and budget comparisons. Stats show a continued declining inpatient census and an increasing outpatient volume. Financials indicators continue to show a strong days cash on hand and current ratio. The month ended February 29, 2024 with a net loss of (\$72,046) and for the year a net loss of (\$66,746). February was negatively impacted by the 2020 UC / DSH overpayment. The overpayment was (\$72,300) in excess of prior estimate and the excess hits the bottom line in February 2024. Mr. Woodard made a motion to approve the financials as presented. Mr. Villa seconded the motion. Motion passed unanimously.

**5. Chief Executive Officers Report**

**Review and approve Capital Purchase Policy**

Mrs. Smith presented a new Capital Purchase policy for the board to review, discuss and approve. Mrs. Smith explained this policy outlined the proper control procedures for acquiring, disposing, and maintaining control of capital assets. This applies to all capital equipment with a value of \$1,000 or more and with a useful life greater than one year. All purchases costing more than \$1,000 and less than \$5,000 will be approved by the department manager and the CFO. Costs greater than \$5,000 will also require the approval of the administrator and all costs greater than \$40,000 will be taken to the board for approval. Mrs. Smith answered all the board's questions and asked for approval. Mr. Laws made a motion to approve the policy as presented. The motion was seconded by Mr. Black. The motion passed unanimously.

**Review and approve Oracle Platform**

Mrs. Smith gave a brief overview of the Oracle platform, how it will help improve productivity at our clinic, the increase of patients and hopefully decrease in complaints, no calls and increase revenue. The board asked several questions regarding the platform. Mrs. Smith answered all the questions. Mr. Woodard approved the platform on the recommendation and feedback of another facility that utilizes the platform. The motion was seconded by Mr. Laws. Motion carried unanimously.

**Physician Recruitment**

Mrs. Smith gave a brief update to the board on the recruitment of providers for our clinic. The district continues to search for an FPOB and possibly a surgeon. Texas Tech Surgeons continue to see patients. Our providers are busy. Mrs. Smith answered questions and concerns from the board. THT Board Meeting in San Antonio

Mrs. Smith informed the board of the THT Conference in July 2024 and the important opportunity to attend the meeting. The conference is designed to help educate board members in hospital legality and the role of a board member.

**6. Chief Nursing Office Report**

Mrs. Delossantos informed the board that the district will have the Bike Safety and Health Fair this year. The district hasn't had either event since prior COVID. The event is scheduled for May 15<sup>th</sup> from 3-6pm at the Civic Center.

**7. Medical Staff Report – Dr. Rohm**

Dr. Rohm gave an update on statistics for the clinic and the hospital. We have slowed down over the last couple of weeks. The district has decreased inpatients, and our clinic/outpatient has increased. Hopefully, our clinic will increase revenue. With the summer months approaching, it is typically slow across the district.

**8. Executive Session**

At 6:11pm, Mr. Bunch announced that a closed meeting would be held pursuant to Tex. Gov Code 161.032, Tex. Gov Code 551.071 and Health and Safety Code 161.032 and Pursuant to Tex. Health & Safety Code 551.074. At 7:15 pm, Mr. Black made a motion to reconvene in open session. Motion was seconded by Mr. Villa. Board did not reconvene in open session meeting adjourned.



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Kevin Bunch, Board Chairman